

MAURICEVILLE MUNICIPAL UTILITY DISTRICT
BOARD MEETING MINUTES
Tuesday, April 19, 2016

BE IT REMEMBERED that a meeting was held on Tuesday, April 19, 2016 in the Board room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Corey Oldbury, President
Jon Sherwin, Vice President
Nelda Burton, Secretary
Dennis Rountree, Director
Jay Scheiderer, Director

Others Present: Brian Gipson, General Manager
Rex Peveto, Attorney for MMUD
Milton Abshire
Tammy Abshire
Rose Holt
Ora Smith

Not Present: Joe Alford, Attorney for MMUD

The meeting was called to order at 6:00 P.M. Jon Sherwin gave the Invocation and led the Pledge of Allegiance.

3. COMMENTS FROM PUBLIC:

No Comments.

4. CUSTOMER LEAK ADJUSTMENTS:

Tammy Abshire: Motion by Jon Sherwin, seconded by Jay Scheiderer to approve the leak adjustment for Tammy Abshire, account number 455900.

All Voted AYE: Motion Carried

Rose Holt: Motion by Jon Sherwin, seconded by Jay Scheiderer to approve the leak adjustment for Rose Holt, account number 021882.

All Voted AYE: Motion Carried

Benjamin Smith: Motion by Jon Sherwin, seconded by Dennis Rountree to approve the leak adjustment for Benjamin Smith, account number 052910.

All Voted AYE: Motion Carried

Terri Talley: Motion by Jon Sherwin, seconded by Nelda Burton to approve the leak adjustment for Terri Talley, account number 112730.

All Voted AYE: Motion Carried

Lynette Guedry: Motion by Jon Sherwin, seconded by Nelda Burton to approve the leak adjustment for Lynette Guedry, account number 403040.

All Voted AYE: Motion Carried

5. Discussion and or possible action on Lynette Guedry Account.

Postponed

6. APPROVE MINUTES:

Motion by Jon Sherwin, seconded by Nelda Burton approving the minutes of the Regular Board Meeting on Tuesday, March 22, 2016.

ALL Voted AYE: Motion Carried

7. Expense accounts and bills for payment.

Motion by Jon Sherwin, seconded by Jay Scheiderer approving the bills for March 2016.

ALL Voted AYE: Motion Carried

8. Discussion and or possible action on setting a date for Board member workshop on specific District policies.

Discussion on the matter was held and a workshop over Insurance is to be set for May 17, 2016 at 5:00 pm. The workshop for District policies will be set for a future date.

9. Discussion and or possible action on Employee and Board member training opportunities and requirements

Jon Sherwin inquired about the policies of the District in reference to training for employees. Brian Gipson explained that at this time the District sent new field employees to training towards getting their licenses and employees with licenses went for continued education to keep their license up to date. Brian Gipson then explained that he is working towards a policy for field staff as well as office staff for continued education in their fields.

10. Discussion and or possible action on adding an additional agenda item preceding the adjournment of each Board meeting.

Jon Sherwin inquired about having an agenda item for the attorney to advise the Board of any changes, updates, or advice pertaining to District business. Rex Peveto explained that the Board could put an executive session for attorney on the agenda and go into or postpone the agenda item.

11. GENERAL MANAGERS REPORT:

Brian Gipson gave the monthly General Managers Report.

COMMENTS: Corey Oldbury inquired about the expenditures for the month and the amount spent being higher than normal. Brian Gipson explained the expense was most likely the repairs to a lift station and well, as well as an increase in installations causing the need for more materials. Nelda Burton inquired about an update sent to the Board referring to the need for someone to stay at the WWTP. Brian Gipson explained that the email meant he would be staying at the plant over night to pull samples due to equipment failure. Jon Sherwin inquired if the Board would see any reports from the treatment of the waste water at the meetings. Brian Gipson explained that if the Board wanted that he could show them copies of the DMR for each month. A conversation between the Board and Brian Gipson over the treatment of the waste water was had. Nelda Burton inquired about the tracking software that was installed on the vehicles. Brian Gipson explained that the hardware end was working but the company has been unable to get the reporting end operational and that the District is looking for alternative options. Nelda Burton inquired about the mileage report of the other district employees. Brian Gipson explained that the employees make the deposits and mail when he is not at work. The Board and Brian Gipson discussed how the employees should handle mileage reports from here forward, suggestions were given. Nelda Burton stated that she could no longer approve any mileage reimbursement that accumulated for more than one month. Corey Oldbury inquired about the online auction of the districts items. Brian Gipson explained that the auction would start on Thursday 4-21-16.

12. **COMMENTS:** Jon Sherwin explained on May 14, 2016 at Lumberton high school they are doing a regional cleanup for hazardous materials and you are allowed to drop off certain amounts of chemicals and materials.

13. ADJOURN:

There being no further business, a motion was made by Jay Scheiderer, seconded by Jon Sherwin to adjourn the meeting.

ALL Voted AYE: Motion Carried

Corey Oldbury adjourned the meeting.

MEETING ADJOURNED AT 6:58 P.M.

MMUD PRESIDENT

MMUD SECRETARY