

MAURICEVILLE MUNICIPAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
MONDAY, February 15, 2016

**BE IT REMEMBERED** that a meeting was held on Monday, February 15, 2016 in the Board room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Corey Oldbury, President  
Jon Sherwin, Vice President  
Nelda Burton, Secretary  
Dennis Rountree, Director  
Jay Scheiderer, Director

Others Present: Brian Gipson, General Manager  
Keith Zotsky, Engineer  
Jerry Lynn Campbell  
Lynn Arceneaux  
Lynette Guedry  
Melissa Harvey  
Brian Smith  
Craig Hughes  
Buffie Hughes  
Ronnie D, Beard  
Chere' Woods  
Jerry White  
Jerome Jones  
Ashly Lopez

Not Present: Joe Alford, Attorney for MMUD

The meeting was called to order at 6:30 P.M. Jon Sherwin gave the Invocation and led the Pledge of Allegiance.

**3. COMMENTS FROM PUBLIC:**

Corey Oldbury explained the agenda item to the public. Lynette Guedry inquired about the customer's homes affected by the leak on Hwy12. Corey Oldbury explained that Lynette Guedry could speak on this matter and or the matter could be put on the agenda for a future meeting. Lynette Guedry explained she did not know how the Pipeline breaking the Water line affected everyone else in the room but it affected her home drastically; it stopped up all the filters in her home, she has had to bathe in filthy water for the last three weeks up until the last few days. Lynette Guedry explained that she has had to clean her filters repeatedly for the last three weeks. Lynette Guedry explained as a matter of fact for the last three weeks she has been unable to wash her

clothes in her own house. Lynette Guedry explained she was not sure who she spoke with but that she has spoken with the District repeatedly about this situation and no one seems to feel that they are accountable for this. Lynette Guedry explained she pays really good money for the Districts water and how the District provides good water is not her job, her job is to pay the bill to get good water. Lynette Guedry explained when the District charged the header the District broke her water line that she had to pay a plumber to fix in her front yard. Lynette Guedry explained she has spent a lot of money on filters, Plumbers, inconvenience of her time, and nobody feels accountable for this. Lynette Guedry inquired how the Board feels about this. Nelda Burton inquired if Lynette Guedry would like to be on next month's agenda to discuss this issue because by law under this agenda item the Board is unable to respond. Lynette Guedry explained on top of that and all the money I've spent over the last three weeks she had to take off work because she was told that there wasn't anything the office could do that she would need to talk to the Board. Lynette Guedry explained that coming to the meeting cost her money, and an occurrence and that's something else that needs to be brought up she shouldn't have to come out here and take time off my job to discuss the problems she has out of this building. Nelda Burton asked if she could get her name. Lynette Guedry gave her name to the Board. Nelda Burton asked for Lynette Guedry's number and said she would call her tomorrow. Corey Oldbury made the suggestion that she keep all of her receipts and records.

#### 4. CUSTOMER LEAK ADJUSTMENTS:

**Chere' Woods:** Motion by Jon Sherwin, seconded by Jay Scheiderer to approve the leak adjustment for Chere' Woods, account number 132499.

All Voted AYE: Motion Carried

**Doug Harvey:** Motion by Jay Scheiderer, seconded by Dennis Rountree to approve the leak adjustment for Doug Harvey, account number 033545.

All Voted AYE: Motion Carried

**Brian Smith:** Motion by Jon Sherwin, seconded by Nelda Burton to approve the leak adjustment for Brian Smith, account number 448480.

All Voted AYE: Motion Carried

**Thomas Reynolds:** Motion by Jon Sherwin, seconded by Jay Scheiderer to table the leak adjustment for Thomas Reynolds, account number 041442.

All Voted AYE: Motion Carried

**Thomas Campbell:** Motion by Jon Sherwin, seconded by Nelda Burton to approve the leak adjustment for Thomas Campbell, account number 052225.

All Voted AYE: Motion Carried

**Jerome Jones:** Motion by Jon Sherwin, seconded by Dennis Rountree to approve the leak adjustment for Jerome Jones, account number 032950.

All Voted AYE: Motion Carried

**Buffie Hughes:** Motion by Jay Scheiderer, seconded by Jon Sherwin to approve the leak adjustment for Buffie Hughes, account number 053020.

All Voted AYE: Motion Carried

**Kamm Morgan:** Motion by Jon Sherwin, seconded by Nelda Burton to deny the leak adjustment for Kamm Morgan, account number 202720.

All Voted AYE: Motion Carried

**Ashley Lopez:** Motion by Jon Sherwin, seconded by Nelda Burton to approve the leak adjustment for Ashley Lopez, account number 044125.

All Voted AYE: Motion Carried

Recess: at 6:54 PM

Reconvened: at 7:08 PM

**5. Gena Rogers account:**

**No action taken.**

*Comments:* Jon Sherwin explained this was an item he requested be put on the agenda not necessarily Gena Rogers account, but the events that transpired that led up to her contacting the Board. Jon Sherwin explained there have been several instances where there has been debris had been flushed down the toilet and clogged the grinder. Jon Sherwin explained she was warned initially for the violation, it happened again she was fined \$160.00, it subsequently happened again in January and she was fined again. Jon Sherwin explained his concern is that maybe we should revisit this policy so that we are not driving customers away by penalizing them but instead working with them to find the best way to resolve the issue. Jon Sherwin explained his recommendation to Brian Gipson would be for the Board and him to revisit this policy to try to find a way to reach a happy medium. Brian Gipson explained that this has been a discussion many times on the best way to handle this procedure. The Board and Brian Gipson had an in-depth conversation over the policy and Jon Sherwin would like this policy item to be on the agenda for next month.

**6. APPROVE MINUTES:**

Motion by Jon Sherwin, seconded by Nelda Burton approving the minutes of the Regular Board Meeting on Tuesday, January 19, 2016.

ALL Voted AYE: Motion Carried

Motion by Jon Sherwin, seconded by Dennis Rountree approving the minutes of the Special Meeting on Tuesday, February 2, 2016.

ALL Voted AYE: Motion Carried

**7. WASTEWATER TREATMENT PLANT PROJECT:**

Motion by Jon Sherwin, seconded by Nelda Burton to approve the final pay request from Placo and Carrol & Blackman in the amount of \$51,723.89.

ALL Voted AYE: Motion Carried

*Comments:* Keith Zotsky explained to the board that in the packet is the final change order, final pay request and the certificate of completion for the project. Keith Zotsky explained that he is happy to report that the project is online and operating as it should. Corey Oldbury inquired about the deletion of the fencing on the project. Keith Zotsky and Brian Gipson explained the District will install fencing when the site conditions will allow. Brian Gipson explained that the District will be putting up temporary fencing for safety. The Board and Brian Gipson had an in-depth conversation on the operation, sampling and chemical cost of the system. Keith Zotsky then gave the Board a hand out of pictures of the completed project. Corey Oldbury inquired about the release of retainage. Keith Zotsky explained he saw no reason to hold retainage the project was on line and working and there is a 12 month warranty.

**8. Job Duty Overview:**

Tabled.

ALL Voted AYE: Motion Carried

*Comments:* Nelda Burton requested that this item be tabled due to the fact that she had not had time to get by the District office to review the overview. Jay Scheiderer explained that he had taken a look at the overview but he would like a little more time to review it.

**9. Section 12 sub. (f) of the Water and Sewer Use Ordinance:**

Motion made by Jon Sherwin, seconded by Jay Scheiderer to approve the addition of the sentence saying The customer will be allowed a grace period, not to exceed the next disconnect for any reason requiring a reservice or reconnect.

ALL VOTED AYE: Motion Carried

*Comments:*

Brian Gipson explained that he and the Districts Attorney had reviewed the policy and made a recommendation. Jon Sherwin explained that the new wording is exactly what he wanted capture on this policy, that we were not going to police it, but if it ever got

shut off again and we had to go out that at that point we would raise the red flag. The Board and Brian Gipson had an in-depth conversation over the procedures for enforcing this policy.

**10. Contracts for mowing of the Wells/Liftstations and Wastewater Treatment Plant:**

Motion made by Jon Sherwin, seconded by Dennis Rountree to award the contract to Kay's lawn service for the amount specified in their quote to do the lawn maintenance contracts for both the wells/liftstation and WWTP.

ALL VOTED AYE: Motion Carried

*Comments:* Brian Gipson explained the District contacted five separate contractors for the quotes on the mowing of the Wells/Liftstations. Brian Gipson explained that would be the first contract in the board Packet and the second would be for the Waste Water Treatment Plant. Brian Gipson explained that the District received four quotes. Brian Gipson gave a hand out to the Board of the quotes. Jay Scheiderer inquired if the Board had any obligation in picking contractors based on cost or other factors considered. Jon Sherwin explained he typically supports the lowest bidder. Corey Oldbury explained the District was not bound to it. The Board and Brian Gipson had an in-depth conversation on the procedure taken to acquire the quotes and the contract amounts. Corey Oldbury inquired as to the amounts Budgeted for the contracts. Brian Gipson explained the budget amount for the wells/liftstations was \$30,000.00 and the budget amount for the WWTP \$12,000.00. Corey Oldbury inquired if Kay's lawn service was located in our district. Brian Gipson explained that Kay's lawn service was located in the District. Corey Oldbury inquired if Lightfoot's lawn service was located in our district. Brian Gipson explained that Lightfoot's lawn service was not located in the District. Jon Sherwin inquired if Keel Enterprises was who the District was using for installations. Brian Gipson explained yes they are. Jon Sherwin inquired if all the Contractors had the \$1,000,000.00 insurance required. Brian Gipson explained that all the Contractors had provided proof of capability for the coverage.

**11. Order of Election, MMUD for Saturday, May 7, 2016:**

Motion made by Jon Sherwin, seconded by Nelda Burton for the Order of Election for Mauriceville Municipal Utility District for May 7, 2016.

ALL VOTED AYE: Motion Carried

**12. APPROVE PAYMENT OF BILLS:**

Motion by Jon Sherwin, seconded by Jay Scheiderer approving the bills for January 2016.

ALL Voted AYE: Motion Carried

*Comments:* Nelda Burton inquired about the 2 National Network invoices for \$600.00 for cabling work and \$2,288.17 monthly billing. Brian Gipson explained the \$600.00 was for the work done in preparation for the T1 installation and the \$2,288.17 was for the computers and its service monthly. Jon Sherwin inquired as to why Aflac was on the list

twice. Brian Gipson explained that Aflac does not send a bill when employees have a third check in a month but instead send a bill at the end of the year for the extra pay periods.

**13. GENERAL MANAGERS REPORT:**

Brian Gipson gave the monthly General Managers Report.

*Comments:* Corey Oldbury inquired about the Water/Wastewater customer loss what could this be attributed to? Brian Gipson explained that he believed it is rentals and seasonal. Nelda Burton inquired about the truck that had twenty five fill ups last month. Brian Gipson explained that the vehicle in question has a broken fuel gauge and that the driver fills up around 150 miles until the District can get it fixed. Jay Scheiderer inquired about when the District will be putting the used truck up for auction. Brian Gipson informed him that he would be putting it and a used building on the agenda for the next meeting.

**14. COMMENTS:**

The Board discussed the options and opinions for reimbursement or information delivery for the Customers relating to the water leak caused by the Pipeline Company on Hwy 12.

**15. ADJOURN:**

There being no further business, a motion was made by Jon Sherwin, seconded by Nelda Burton to adjourn the meeting.

ALL Voted AYE: Motion Carried

Corey Oldbury adjourned the meeting.

MEETING ADJOURNED AT 8:30 P.M.

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MMUD PRESIDENT

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MMUD SECRETARY