

MAURICEVILLE MUNICIPAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
Tuesday, January 17, 2023

**BE IT REMEMBERED** that a meeting was held on Tuesday, January 17, 2023, in the Board Room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Mike West, Vice President  
Ted Williams, Director  
Jay Scheiderer, Director  
Russell Love, Director

Others Present: George Barron, Attorney  
Brad Haeggquist, General Manager  
Christy Davis, Office Manager  
Whintony Estes, Administrative Assistant

The meeting was called to order at 6:05 p.m. Jay Scheiderer led the Pledges of Allegiance and gave the Invocation.

**1. Approval of minutes from the November 15, 2022, Board Meeting.**

Motion to approve minutes from November 15, 2022, made by Ted Williams seconded by Russell Love.

All Voted AYE: Motion Carried

**2. Open floor to members of the public or of the governing body for inquiries about a subject not listed on the agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific information, or existing policy, may be stated in response to an inquiry. Any deliberation or discussion about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**

No Comments

**3. Expense accounts and bills for payment.**

No discussions.

**4. Discussion and or possible action on a procedure for signing the MMUD General Manager's paychecks.**

Tabled until a further time.

**5. Discussion and or possible action on MMUD GIS mapping system status and implementation.**

NOTE: Meeting attendees moved from the meeting room into the GIS mapping room (Whintony's office). The front door was visible from the room in case someone from the public came in, it would be known to the meeting attendees that someone was there to attend the meeting and/or make comments.

Whintony presented the GIS Mapping system to the Board Members. She went over each point and layer in the system. The Board Members and George were shown how to download the Diamond Maps app onto their phone and they were given login information to create a user login.

A discussion was held on the possibility of getting the gas line information loaded onto the map. Whintony said she would look into how we could get that information.

**6. Discussion and or possible action on MMUD's 2022 TCEQ inspections.**

- Water TCEQ Inspection – September 29, 2022. The only outstanding item is the Sanitary Control Easements. The paperwork for the easements has been submitted to TCEQ.
- Wastewater TCEQ Inspection – October 26, 2022. There are three outstanding items from this inspection. (1) Repair and installation of required fencing around the facility. (2) Buffer zone – continuing to request more documentation from the TCEQ central files. Brad suggested the possibility of doing our own survey and determining what areas we need the buffer zones. Possible solutions are requesting easements from the surrounding landowners or purchasing the zones we need.
- Customer TCEQ Discolored water complaint – November 18, 2022. Cedar Ridge complaint. Pending item is the paperwork required by TCEQ when vendor is changed for Polyphosphate. Jeff Levins is completing this paperwork.

**7. Discussion and or possible action on the progress of the MMUD 2022 Audit.**

Discussion held on the preparation for the current 2022 Audit. The field work will be February 21-23. The presentation to the board will be at the March meeting. Discussion about the possibility of changing auditors. It has been suggested that public entities change auditors every three years. George was asked his opinion. He stated that if you are happy the auditor then it would be best to stay with them. No legal reasons to change. Brad wanted the board to be prepared for the agenda item for the next meeting that requests the current auditor prepare the 2023 audit. Some board members are concerned about the cost. Jay suggested researching auditor costs for area water districts. Christy will research online and report back to the board.

**8. Discussion and or possible action on ongoing board projects.**

Report from Brad on projects:

- There is approximately 7500 feet of new wastewater lines down on the FM 1130 line extension project. The 66 road bores have caused the project to be slower than anticipated.

- The water line portion of the FM 1130 project should be faster. There are only 23 road bores anticipated for that part.
- New neighborhood development on FM 1130. Cypress Shadows. Final project is 58 houses. Starting with 28 houses. Developer is proposing to pay for the extension from where the Orange County line extension project ends just past 1078 into their new neighborhood.
- A lift station will be necessary in this area sooner than anticipated if all homes are added to the system. Current plan is 5 years to install new lift station.
- Kinard Estates updated. Brad and Christy met with a team from Public Utility Commission of Texas and Kate Leverett (district lawyer for CCN transfer projects). Result of meeting was the quickest way to get the Co-CCN approval is to ask the current owners for permission. The only other way is through enforcement. This avenue would require residents in the neighborhood to file complaints with the PUCT. Brad is planning to meet with the General Manager from the new owner's company soon. Brad spoke with Commissioner Trahan about the meeting with the PUCT. The Commissioner stated that the Golden Triangle Days in Austin is in February. Judge Gothia and Commissioner Trahan will be attending. Commissioner Trahan asked Brad to attend. He plans to request a meeting with the PUCT when they are in Austin.

**9. Discussion and or possible action on MMUD wastewater and water line extensions.**

Brad presented this topic in with the previous agenda item.

**10. Discussion and or possible action on MMUD Grants.**

Brad presented the possibility of Orange County submitting a Community Development Block Grant on behalf of the district. This grant would be \$500,000 to be used in the development of infrastructure for moderate to low income communities. The next step is to receive proposals from engineers for the possible projects and selecting one. A Selection Committee will need to meet sometime between February 2<sup>nd</sup> and 7<sup>th</sup>. Ted and Jay volunteered to be a part of the committee along with Brad and Commissioner Trahan. Meeting date was set for February 6, 2023, at 4:30pm.

Motion by Ted Williams to approve the Community Development Block Grant program as presented, seconded by Mike West.

All Voted AYE: Motion Carried

**11. Discussion and or possible action on the 2023 MMUD Budget.**

Brad went over each line item in the 2023 MMUD Budget. Discussion held about the possible need for a new excavator sometime in 2023 due to the issues with the extensive repairs needed on the newer machines. Budget allows \$78,000 for a new excavator. Mike asked how often the current excavators are receiving maintenance. Including greasing and clearing out the mud and dirt from the tracks. Brad stated that they should and will be more diligent with that process. Mike suggested keeping the new excavator in the budget for 2023.

Motion by Ted Williams to approve the 2023 MMUD budget as presented, seconded by Russell Love.

All Voted AYE: Motion Carried

**12. General Managers Report.**

- Discussion held on the issues with the SCADA system during the December freeze. All monitoring gauges froze. At one point or another every well had gone down for different reasons. Due to the SCADA monitoring system not working the field staff were unable to know the water levels in the towers. They had to climb them and look in to ensure there was water. Brad had them overflow the towers on purpose so they could tell there was water in the towers.

**13. Closed meeting to deliberate with legal counsel on confidential employee matters.**

No additional closed meeting.

**14. Set and confirm next regular or special meeting date, time, and place.**

Board Meeting set for Tuesday, March 21, 2023, 6:00pm.

**15. Comments and Adjourn.**

Motion by Ted Williams to adjourn meeting, seconded by Mike West.

All Voted AYE: Motion Carried

**MEETING ADJOURNED AT 9:03 pm.**

  
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MMUD PRESIDENT  
  
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MMUD BOARD DIRECTOR