

MAURICEVILLE MUNICIPAL UTILITY DISTRICT
BOARD MEETING MINUTES
Tuesday, January 16, 2024

BE IT REMEMBERED that a meeting was held on Tuesday, January 16, 2024 in the Board Room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Mike West, President
Jay Scheiderer, Vice President
Ted Williams, Treasurer
Russell Love, Director

Others Present: George Barron, Attorney
Brad Haeggquist, General Manager
Christy Davis, Office Manager
Glenda Davis, Billing Clerk

The meeting was called to order at 6:00 p.m. Ted Williams led the Pledges of Allegiance and gave the Invocation.

1. Approval of minutes from the November 14, 2023, Board Meeting.

Motion made by Ted Williams to approve minutes from November 14, 2023, seconded by Jay Scheiderer.

All Voted AYE: Motion Carried

2. Open floor to members of the public or of the governing body for inquiries about a subject not listed on the agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific information, or existing policy, may be stated in response to an inquiry. Any deliberation or discussion about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

No Comments

3. Discussion and or possible action on cooperation, interaction, and discussions with local utilities, employees, customers, and board members.

Brad discussed interaction he has had with area water departments. South Newton's General Manager has contacted him a few times on how our district does certain things. Specifically installing a commercial grinder for an RV park. Board members from Orange County Water Control District #1 have contacted him, asking him to review their audit. Customers from Orangefield Water District have contacted him asking for information about being a MUD. There has been no communication with the Board Members or Management at Orangefield Water District. It was suggested to keep an agenda item on the board meeting agenda for opportunities for any discussion with area water district's employees, customers, management and/or board members.

4. Expense accounts and bills for payment.

No comments.

5. Discussion and or possible action on the 2024 MMUD Budget

Brad went over each line of the budget.

Motion made by Ted Williams to approve the 2024 MMUD Budget as presented, seconded by Mike West.

All Voted AYE: Motion Carried

6. Discussion and or possible action on board approved projects.

- FM 1130-line extension project. The water line is complete. Needing 3 hydrants in the Cypress shadows subdivision. Wastewater line is ready to be activated.
- The building at the Wastewater Treatment Plant is almost complete. Pending power and sewer hookup.
- Lead and Copper Inventory field inspections started the first week of January. Close to 4000 connections and about 2000 need to be inspected. 100-day project. The goal is to be completed by July. Deadline is October.
- Doty Road line extension will begin when funds are available.

7. Discussion and or possible action on Kinard Estates wastewater only installations.

Discussion held on providing wastewater only to residents in Kinard Estates. The tap would have its own sewer meter. The district provides wastewater only to two customers on the south side of I-10 and FM 1442. George discussed the legal ramifications of turning off wastewater only due to non-pay. It was suggested to have a Wastewater only service agreement signed and notarized stating that the customer will have 60 days after notification to provide alternate sewer service before they are turned off. This will put the burden on the customer for what happens to the sewer once their service is disconnected due to non-pay.

Motion made by Mike West to adopt the Wastewater Only Service Agreement and to extend wastewater only connections in Kinard Estates, seconded by Jay Scheiderer.

All Voted AYE: Motion Carried

8. General Managers Report.

Brad presented the general manager's report. Flushing estimate most likely low during the activation of the FM 1130-line extension. Sewer Service report shows drastic decrease in total sewer service calls from 2018 to 2023. Due to field staff repairing or replacing the grinders instead of trying to refurbish older grinders.

9. Discussion and or possible action on the approval of the policy and procedures for using a board member signature stamp, for the second signature, for the MMUD's General Managers paycheck.

Ted suggested that the stamp be used only for the General Managers paycheck. The stamp would be kept under lock and key in the Office Manager's office and would only be used by the Office Manager when necessary. Jay suggested using the stamp he has instead of ordering a new one. A document will be created to be signed by Jay giving Christy permission to use the stamp only for the purpose of the second signature needed on the General Manager's paycheck.

Motion made by Ted Williams to approve the use of a signature stamp for the second signature of the General Manager's paycheck, seconded by Jay Scheiderer.

All Voted AYE: Motion Carried

10. Closed meeting to deliberate with legal counsel on confidential employee matters.

No closed meeting.

11. Set and confirm the next regular or special meeting date, time, and place.


Board Meeting set for Tuesday, March 26, 2024, 6:00pm.

12. Comments and Adjourn.

Motion by Mike West to adjourn meeting, seconded by Ted Williams.

All Voted AYE: Motion Carried

MEETING ADJOURNED AT 7:47 pm.



MMUD PRESIDENT



MMUD BOARD DIRECTOR