

MAURICEVILLE MUNICIPAL UTILITY DISTRICT
BOARD MEETING MINUTES
Wednesday, April 3, 2024

BE IT REMEMBERED that a meeting was held on Wednesday, April 3, 2024 in the Board Room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Mike West, President
Jay Scheiderer, Vice President
Tim McCarver, Director
Russell Love, Director

Others Present: Bobbie Johnson
Samantha Kyzer
FE Breaux
Pat O'Neil, Wathen, DeShong and Junker Auditor
Brad Haeggquist, General Manager
Christy Davis, Office Manager
Glenda Davis, Billing Clerk
Katina Lee, Bookkeeper

The meeting was called to order at 6:00 p.m. Tim McCarver led the Pledges of Allegiance and gave the Invocation.

1. Approval of minutes from the January 16, 2024, Board Meeting.

Motion made by Jay Scheiderer to approve minutes from January 16, 2024, seconded by Russell Love.

All Voted AYE: Motion Carried

2. Open floor to members of the public or of the governing body for inquiries about a subject not listed on the agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific information, or existing policy, may be stated in response to an inquiry. Any deliberation or discussion about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

No Comments

3. Discussion and or possible action on leak adjustments.

F.E. Breaux: Motion by Mike West to approve leak adjustments for January's bill, seconded by Tim McCarver for F.E. Breaux, account number 220340.

All Voted AYE: Motion Carried

Bobbie Johnson: Motion by Tim McCarver to approve leak adjustments for December's bill, seconded by Russell Love for Bobbie Johnson, account number 475680.

All Voted AYE: Motion Carried

Samantha Kyzar: Motion by Mike West to approve leak adjustments for January's bill, seconded by Russell Love for Samantha Kyzar, account number 498040.

All Voted AYE: Motion Carried

4. Discussion and or possible action on Mauriceville Municipal Utility District's 2023 Audit.

Pat O'Neil from Wathen, DeShong and Junker, L.L.P. presented the audit and asked if there were any questions. Everyone was very pleased with the audit and the financial position that the district is in at the current time.

Motion made by Russell Love to approve the Mauriceville Municipal Utility District's 2023 Audit as presented, seconded by Tim McCarver.

All Voted AYE: Motion Carried

5. Discussion and possible action on entering into an agreement with Wathen, DeShong & Junker L.L.P. to conduct Mauriceville Municipal Utility District's 2024 Audit.

Discussion held about how satisfied the district employees and management are with Wathen, DeShong & Junker L.L.P. Brad said there was no reason to change at this time.

Motion made by Tim McCarver to approve entering into an agreement with Wathen, DeShong & Junker L.L.P. to conduct Mauriceville Municipal Utility District's 2024 Audit, seconded by Russell Love.

All Voted AYE: Motion Carried

6. Expense accounts and bills for payment.

No comments.

7. Discussion and or possible action on the 2024 Mauriceville Municipal Utility District Board election.

Motion made by Tim McCarver to adopt the resolution enacting the notice of the election not being held set forth on page 66 of the Board of Directors meeting packet, seconded by Mike West.

All Voted AYE: Motion Carried

Motion made by Mike West to adopt the Order of Cancellation of the Election of the board of directors scheduled for May 4, 2024 and the candidates: Ted Williams, Russell Love and Jay Scheiderer, are hereby elected to office due to running unopposed, seconded by Tim McCarver.

All Voted AYE: Motion Carried

8. Discussion and or possible action on approving the Mauriceville Municipal Utility District's Long-Term Water Conservation Plan for 2024, adopted as administrative rules.

Motion made by Jay Scheiderer, to adopt the resolution approving the Long-Term Water Conservation Plan for 2024 set forth on page 68 of the Board of Directors meeting packet, seconded by Tim McCarver.

All Voted AYE: Motion Carried

9. Discussion and or possible action on approving the Mauriceville Municipal Utility District's Drought Contingency Plan for a Retail Public Water Supplier for 2024, adopted as administrative rules.

Motion made by Mike West to adopt the resolution approving the Mauriceville Municipal Utility District's Drought Contingency Plan for a Retail Public Water Supplier for 2024 as set forth on page 72-85 of the Board of Director's meeting packet, seconded by Tim McCarver.

All Voted AYE: Motion Carried

10. Discussion and possible action on refinancing the MMUD bank loan from First State Bank of Texas.

Refinancing options presented by Brad. In August 2024 the district loan with First State Bank of Texas will be at \$2,000,000. The refinance proposal is \$2,000,000 for 7 years at 5% interest. This will reduce the monthly payment from \$128,485.93 to \$28,267.82. This will provide \$100,000 in available funds to be used for district needs. The proposal is to use half of those funds for expansion projects and half for maintenance needs. If district board approves the proposal and the board at First State Bank approves it as well, it will take effect August 10, 2024.

Jay commented that he would like the board to keep in mind the possibility of using some of the funds, that will be available after the refinance, for a rate reduction when and if it is possible.

Motion made by Tim McCarver to approve refinancing the district bank loan with First State Bank of Texas as presented, pending the bank's loan board decision, seconded by Russell Love.

All Voted AYE: Motion Carried

11. Discussion and possible action on ongoing board approved projects.

- The fence at the Wastewater Treatment Plant will be complete within the next 2-3 weeks. This is 2.2 miles of fence required to be installed from the last TCEQ Wastewater inspection.
- The building at the Wastewater Treatment Plant has been installed and plumbing and electrical is connected. This project was significantly under budget. The only things left to install are a window and an air conditioning unit.

- The Lead and Copper project is ahead of schedule. The team is projected to have the inspections completed by mid-April. 2-3 men have been doing the inspections since the first of January. There are less than 200 connections left to inspect.
- Comprehensive Compliance Investigations should be conducted by TCEQ for Water and Wastewater systems this year. It has been 2 years since they were conducted.
- The Consumer Confidence Report (CCR) will go to the printer by the end of April and will be mailed to customers at the end of May.
- Brad met with the Engineer, Jeff Leavins, to discuss ongoing projects.
 - 13 months of additional sampling required by the TCEQ for the Sanitary Easement Variance has been completed. No response from TCEQ.
 - Buffer zone – the deeds found will meet this requirement from the TCEQ.
 - Doty Road project – the railroad will be costly to bore under for this project. It will require steel casing and a surveyor from the railroad to watch while the bore is taking place.
 - Water pressure mapping can provide a forecast of water capacities needed for expansion projects and identify choke points.
 - Truck stop at FM 1136 and I-10. The company has paid for the \$25,000 capacity study. The recommendation is that the grinder pumps will be their responsibility to maintain.
 - Lift stations – are in need of being rebuilt before new ones are added to the system.
 - Refurbishing towers – Jeff uses a consultant for these projects.

12. General Managers Report.

Presented with no comments.

13. Closed meeting to deliberate with legal counsel on confidential employee matters.

No closed meeting.

14. Set and confirm the next regular or special meeting date, time, and place.

Board Meeting set for Tuesday, May 21, 2024, 6:00pm.

15. Comments and Adjourn.

Motion by Mike West to adjourn meeting, seconded by Tim McCarver.

All Voted AYE: Motion Carried

MEETING ADJOURNED AT 8:00 pm.



 MMUD PRESIDENT



 MMUD BOARD DIRECTOR