

MAURICEVILLE MUNICIPAL UTILITY DISTRICT
BOARD MEETING MINUTES
Tuesday, March 21, 2023

BE IT REMEMBERED that a meeting was held on Tuesday, March 21, 2023, in the Board Room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Mike West, Vice President
Ted Williams, Director
Jay Scheiderer, Director
Russell Love, Director

Others Present: George Barron, Attorney
Brad Haeggquist, General Manager
Christy Davis, Office Manager
Katina Lee, Bookkeeper
Glenda Davis, Billing Clerk
Martha Cormier
Thelma Kelley
Aaron Lundy, Ralund RV Park
Pat O'Neill, Wathen and Deshong
Jessika Rutledge

The meeting was called to order at 6:05 p.m. Jay Scheiderer led the Pledges of Allegiance and gave the Invocation.

1. Approval of minutes from the January 17, 2023, Board Meeting.

Motion to approve minutes from January 17, 2023, made by Jay Scheiderer seconded by Russell Love.

All Voted AYE: Motion Carried

2. Open floor to members of the public or of the governing body for inquiries about a subject not listed on the agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific information, or existing policy, may be stated in response to an inquiry. Any deliberation or discussion about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

No Comments

3. Discussion and or possible action on leak adjustments.

Martha Cormier: Motion by Ted Williams to approve leak adjustments for February's bill, seconded by Russell Love for Martha Cormier, account number 033220.

All Voted AYE: Motion Carried

Ralund LLC: Motion by Mike West to approve leak adjustments for January's bill, seconded by Russell Love for Ralund LLC, account number 492700.

All Voted AYE: Motion Carried

Kertina Rutledge: Motion by Jay Scheiderer to approve leak adjustments for January's and February's bills, seconded by Mike West for Kertina Rutledge, account number 492420.

All Voted AYE: Motion Carried

Michelle Norsworthy: Motion by Jay Scheiderer to approve leak adjustments for February's bill, seconded by Russell Love for Michelle Norsworthy, account number 581940.

All Voted AYE: Motion Carried

4. Discussion and or possible action Mauriceville Municipal Utility District's 2022 Audit.

Pat O'Neal for Wathen, DeShong and Juncker, L.L.P. presented the highlights of the 2022 audit.

Motion by Ted Williams to accept the Mauriceville Municipal Utility District's 2022 Audit as presented by Wathen, DeShong and Juncker, L.L.P., seconded by Russell Love.

All Voted AYE: Motion Carried

5. Discussion and or possible action on entering into an agreement with Wathen DeShong & Juncker, L.L.P. to conduct Mauriceville Municipality Utility District's 2023 Audit.

Motion by Jay Scheiderer to enter into an agreement with Wathen DeShong & Juncker, L.L.P. to conduct Mauriceville Municipality Utility District's 2023 Audit, seconded by Ted Williams.

All Voted AYE: Motion Carried

6. Expense accounts and bills for payment.

No comments.

7. Discussion and or possible action on the Orange County Community Development Block Grant (CDBG) MMUD Grant.

Report from Brad:

- \$500,000 grant for the improvement of low to moderate income neighborhoods.
- Application deadline is April 3rd.
- County has approved to submit application on behalf of Mauriceville Municipal Utility District.
- MMUD's contribution match will be \$10,000 and any amount over the \$500,000 award will be the district's responsibility.
- Jeff Leavens – LEAD was awarded the bid for the engineer contract.
- The project will include new water mains and also the service lines on the customer's side of the meter.

- An agreement/warranty will be required to be signed by the customer stating that after a certain amount of time the service line is no longer the responsibility of the district.
- 70-80 homes qualify for the grant.
- Required to have 51% low to moderate income homes.
- Estimated to fund in July 2024.

Motion by Mike West to agree to the Memorandum of Understanding with Orange County and approval for the district to move forward with the Community Development Block Grant process, seconded by Russell Love.

All Voted AYE: Motion Carried

8. Discussion and or possible action on board approved projects.

- The wastewater line installation on FM 1130 is finished. Clean up is ongoing.
- March 1st the district notified the county that the wastewater line was installed.
- Anticipated payment from the county will be March 28th.
- Next step will be to go out for bids on the water line pipe.
- Anticipated to start installing water lines by mid-May.
- Cypress Shadows development off of FM 1130 paid for 12,000 feet of pipe to extend into that housing addition. The pipe has been delivered.
- 4-inch wastewater line installation for Burton Estates pressure relief project for the wastewater will begin this week.
- After all these projects are completed, the district will focus on Doty Road.
- Fire hydrants have been cleared of brush and maintenance. The intent is to do this at least once or twice a year.
- Orange county officials told Brad that the funds that were left over from the Covid relief grants would be used for additional fire hydrants throughout the county.

9. Discussion and or possible action on MMUD wastewater and water line extensions.

Brad presented this topic with the previous agenda item.

10. Discussion and or possible action on the City of Pine Forest water well grant project.

Brad presented the issue with Pine Forest receiving a \$1,000,000 grant for a new well. They have no one to operate and maintain the well. County officials are exploring other options so that the grant will not have to go back. The district could possibly enter into an agreement to manage the well and connect our system with it. The district will have no role in the grant process. Brad is asking permission from the board to investigate the project. Mike asked if they could put the well close to our CCN. Brad is planning to suggest putting the well further north.

Motion by Jay Scheiderer to approve the district move forward with the Pine Forest well grant project, seconded by Mike West.

All Voted AYE: Motion Carried

11. Discussion and or possible action on updating MMUD policies.

Motion by Russell love to approve Mauriceville MUD policies as presented, seconded by Mike West.

All Voted AYE: Motion Carried

12. Discussion and or possible action on MMUD Board of Directors Reorganization.

Motion by Ted Williams to reorganize the Board of Director's officers, nominate and elect them as a slate as follows: Mike West as President, Jay Scheiderer as Vice President and Ted Williams as Treasurer, seconded by Jay Scheiderer.

All Voted AYE: Motion Carried

Mike requested a follow-up agenda item at the next board meeting to discuss term limits for board officers.

13. General Managers Report.

Brad discussed the PUCT complaint letter.

14. Closed meeting to deliberate with legal counsel on confidential employee matters.

No closed meeting.

15. Set and confirm next regular or special meeting date, time, and place.

Board Meeting set for Tuesday, May 16, 2023, 6:00pm.

16. Comments and Adjourn.

Motion by Mike West to adjourn meeting, seconded by Jay Scheiderer.

All Voted AYE: Motion Carried

MEETING ADJOURNED AT 7:15 pm.



MMUD PRESIDENT


MMUD BOARD DIRECTOR