

MAURICEVILLE MUNICIPAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
Tuesday, September 26, 2023

**BE IT REMEMBERED** that a meeting was held on Tuesday, September 26, 2023, in the Board Room of the Mauriceville Municipal Utility District with the following in attendance:

Board Members: Mike West, President  
Jay Scheiderer, Vice President  
Ted Williams, Treasurer  
Russell Love, Director

Others Present: George Barron, Attorney  
Brad Haeggquist, General Manager  
Christy Davis, Office Manager  
Jeremy Walton, Assistant General Manager  
Glenda Davis, Billing Clerk  
Scott Desormeaux

The meeting was called to order at 6:05 p.m. Russell Love led the Pledges of Allegiance and gave the Invocation.

**1. Approval of minutes from the July 25, 2023, Board Meeting.**

Motion made by Ted Williams to approve minutes from July 25, 2023, seconded by Mike West.

All Voted AYE: Motion Carried

**2. Open floor to members of the public or of the governing body for inquiries about a subject not listed on the agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific information, or existing policy, may be stated in response to an inquiry. Any deliberation or discussion about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.**

Scott Desormeaux, resident at 5240 Tom Cat Trails, addressed the board about the lack of pool adjustment policy.

**3. Discussion and or possible action on leak adjustments.**

No leak adjustments.

**4. Expense accounts and bills for payment.**

No comments.

**5. Discussion and or possible action on purchasing new Billing Software.**

Christy and Glenda presented the options that they researched and reviewed. They suggested the MuniBilling Software as the desired new billing software for the district.

Motion made by Mike West to approve the suggested MuniBilling software as the new billing software for the district, seconded by Russell Love.

All Voted AYE: Motion Carried

**6. Discussion and or possible action on purchasing an excavator.**

Motion made by Jay Scheiderer to approve the purchase of the new excavator and trailer as presented and to amend the budget by \$10,000, seconded by Mike West.

All Voted AYE: Motion Carried

**7. Discussion and or possible action on resolution and approval for procurement for engineering services for TDEM DR-4705 Severe Winter Weather HMGP grant for generators.**

Motion made by Mike West to approve the resolution and procurement of Leavins Engineering and Design, LLC for engineering services for TDEM DR-4705 Severe Winter Weather HMGP grant for generators, seconded by Jay Scheiderer.

All Voted AYE: Motion Carried

**8. Discussion and or possible action on resolution and approval for procurement for Pre- and Post-award grant management services for TDEM DR-4705 Severe Winter Weather HMGP grant for generators.**

Motion made by Jay Scheiderer to approve the resolution and procurement of Traylor and Associates, INC. for Pre- and Post-award grant management services for TDEM DR-4705 Severe Winter Weather HMGP grant for generators, seconded by Russell Love.

All Voted AYE: Motion Carried

**9. Discussion and or possible action on updating the MMUD Master Plan.**

Brad reviewed the original MMUD Master Plan and the updated MMUD Master Plan. He highlighted the changes made between the two plans.

Jay suggested adding a mission statement for the plan that states the Board's desire to pursue excellence and become the best recognized district in the area. A mission statement will be developed in the future.

Motion made by Mike West to adopt the MMUD Master Plan as presented, seconded by Jay Scheiderer

All Voted AYE: Motion Carried

**10. Discussion and or possible action on ongoing board approved projects.**

- Burton Estates pressure relief project has proven to be a great success.
- 26 Acre lot at I-10 and FM 1136 purchased to build a large hotel and truck stop. Brad asked Jeff Levins to develop a plan for the infrastructure necessary for this large job for the wastewater and a cost analysis. The plan will be to require the owners to be responsible for the onsite lift station that will be necessary. The water system connection is much less complicated. Will require line extensions.
- FM 1130 expansion. 2 miles of wastewater lines are complete. Cypress Shadows to 1078 is complete. The section from 1078 to Colony is being supplemented by Orange County and is near completion. The projected completion and activation date will be by the end of the year.
- Discussion to be held at the next Board meeting about the plans to move into the Kinnard Estates area.
- Expectation that Orange County could help with the expansion on Doty Road.

**11. General Managers Report.**

Brad presented the general manager's report. Discussion about the opportunities the district has been given to lend support to area water districts.

**12. Closed meeting to deliberate with legal counsel on confidential employee matters.**

Entered closed session at 7:50 PM.

Opened session at 8:45 PM.

No actions or motions were made during closed session.

**13. Set and confirm the next regular or special meeting date, time, and place.**

Board Meeting set for Tuesday, November 14, 2023, 6:00pm.

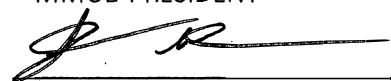
**14. Comments and Adjourn.**

Motion by Mike West to adjourn meeting, seconded by Russell Love.

All Voted AYE: Motion Carried

**MEETING ADJOURNED AT 8:47 pm.**

  
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MMUD PRESIDENT

  
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MMUD BOARD DIRECTOR