

# Board Meeting Minutes

## Wednesday, August 19, 2015

**The regular meeting of the Board of Directors of the Mauriceville Municipal Utility District, was held at 5:00 P. M., Wednesday, August 19, 2015, at Mauriceville Municipal Utility District, 15509 FM 1442, Mauriceville, Orange County, Texas. Mr. Corey Oldbury, President, presided.**

**Board Members:** Corey Oldbury, President  
Jon Sherwin, Vice President  
Nelda Burton, Secretary/Treas.  
Dennis Rountree, Director

**Others Present:** Joe Alford, Attorney  
Brian Gipson, General Manager  
Kristyn Porter, Bookkeeper  
Jeff Leavens, Engineer  
Johnney Davis, Super.  
Rebekah Foster  
Stephanie Ickes  
Chere Woods  
Kyle Kibodeaux  
Carrie Berg  
Darrel Posey  
Tammy Ratcliff  
Russell Robinson  
Brenda Ellison  
Joann Reisinger  
Robin Milstead

### AGENDA

1. Convene Meeting.
2. Invocation and Pledge of Allegiance.
3. Open floor to members of the public or of the governing body for inquires about a subject not listed on the agenda. Speakers shall be requested to limit their remarks to three (3) minutes or less. Specific factual information, or existing policy, may be stated in response to an inquiry. Any deliberation or discussion about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
4. Discussion and or possible action on Customer Leak Adjustments.
5. Discussion and possible action on Brenda Ellison's account.
6. Closed meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of and district officer or employee, under 551.074 of the act, regarding the following matter:
7. Board Director
8. Appointment & Swearing In of Person to Fill Vacancy on M.M.U.D. Board created by Mr. Patrick Rainey's resignation which was effective as of 07/16/2015.
9. Discussion and or possible action on Wastewater Treatment Plant Project.
10. Discussion and or possible action on Audit Engagement with Steirman-Whitfield Co.
11. Discussion and or possible action on emergency and weekly up-dates from management.
12. Discussion and or possible action on drive-thru for payments.
13. Approval of minutes from July 21, 2015.
14. Expense accounts and bills for payment.
15. Discussion and or possible action to give general manager the authority to fill the Attorney's position should it become vacated.
16. General Managers Report.
17. Comments.
18. Adjourn.

**Mr. Corey Oldbury convened the meeting at 5:00 P. M.**

**Mr. Jon Sherwin gave the invocation and Mr. Jon Sherwin led the pledge of allegiance to the flag.**

**Mr. Corey Oldbury moved to agenda item #3, Public.** No Comments.

**Mr. Corey Oldbury moved to agenda item #5, Discussion and or possible action on Customer Leak Adjustments.**

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment for Darrel Posey, account #424940. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mrs. Nelda Burton to approve the sewer adjustment for Carrie Berg, account #456160. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment for Rebekah Foster, account #062117. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment for Lynda Matte, account #320600. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mrs. Nelda Burton to approve the leak adjustment for Joann Risinger, account #445080. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment with no production costs for Russell Robinson, account #439560. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment for Chere Woods, account #132499. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment for Stephanie Ickes, account #424940. Motion Carried. Unanimous.

Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the leak adjustment for Kenneth Ratcliff, account #191060. Motion Carried. Unanimous.

The following customer leak adjustments were tabled: Malcolm Davis, Alicia Grant, and Karen Gorham.

**Mr. Corey Oldbury moved to agenda item #6, Closed Meeting.** Meeting closed at 5:33 P.M. Meeting opened at 6:06 P.M.

**Mr. Corey Oldbury moved to agenda item #7, Appointment & Swearing In of Person to Fill Vacancy on M.M.U.D. Board created by Mr. Patrick Rainey's resignation which was effective as of 07/16/2015.**

The two individuals were not applicable for the position due to Chapter 49 Sec.49.052 in the Water Code. Tabled.

**Mr. Corey Oldbury moved to agenda item #8, Discussion and or possible action on Wastewater Treatment Plant Project.** Motion by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the pay request in the amount of \$9,418.35. Motion carried. Unanimous. Comments: Mr. Leavens went to the site and reported that they are making progress, the building has been cast, the slab has been poured and conduit for the electrical has been installed. Mr. Jon Sherwin inquired about #19 on the bill and why they have not requested anything for it yet, Mr. Jeff Leavens said it was up to their discretion. Mrs. Nelda Burton wanted to know why the contractor was not moving faster, she feels there is not a lot of traffic and that they are going to wait until the bad weather arrives to get the job finished. Mr. Jeff Leavens and Mr. Brian Gipson let her know the building cannot arrive if it is not built yet.

**Mr. Corey Oldbury moved to agenda item #9, Discussion and or possible action on Audit Engagement with Steirman-Whitfield Co.** Tabled. Comments: The board would like Mr. Brian Gipson to call neighboring districts and inquire about their auditors. They would like to see other bids for the coming year.

**Mr. Corey Oldbury moved to agenda item #10, Discussion and or possible action on emergency and weekly up-dates from management.** Comments: The board would like to get weekly highlights of the District's activities. When there is nothing going on they would still like an update to be sent.

**Mr. Corey Oldbury moved to agenda item #11, Discussion and or possible action on drive-thru for payments.** Tabled.

**Mr. Corey Oldbury moved to agenda item #12, Approval of minutes from July 21, 2015.** Motion made by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to approve the minutes from the previous board meeting on July 21, 2015. Motion Carried. Unanimous. Comments: Change "retention to prevention".

**Mr. Corey Oldbury moved to agenda item #13, Expense accounts and bills for payment.** Motion made by Mrs. Nelda Burton, seconded by Mr. Dennis Rountree to approve the bills for the month of July 2015. Motion Carried. Unanimous. Comments: Mrs. Nelda Burton inquired about the coffee and Mr. Jon Sherwin would like to see the district buy pallets of water to save money.

**Mr. Corey Oldbury moved to agenda item #14, Discussion and or possible action to give general manager the authority to fill the Attorney's position should it become vacated.** No action required. Comments: Mr. Rex Peveto will help temporarily if needed stated by Mr. Joe Alford.

**Mr. Corey Oldbury moved to agenda item #11, General Managers Report.** Comments: The general manager informed the board that the water operator, wastewater operator and field tech positions are vacant at this time. Superintendent and staff have been covering those positions and this is why we license everyone as operators. SRA will be taking more sampling to take the load off of the wastewater operator. We plan to merge the water and wastewater operations and will be moving the equipment operator into that position. We are looking at options of contracting installation verses hiring more employees.

**Mr. Corey Oldbury moved to agenda item #12, Comments:** Mr. Brian Gipson presented a letter from a disgruntled customer about a leak. Mrs. Nelda Burton request that there be more communication between field technicians and customers. The board would like the front office staff to be friendlier to customers. Mrs. Nelda Burton would like to change the minute's format. Mr. Jon Sherwin said the website looks great and to keep up with the updates.

**Mr. Corey Oldbury moved to agenda item #13. Adjourn.** Motion made by Mr. Jon Sherwin, seconded by Mr. Dennis Rountree to adjourn the meeting. Motion carried. Unanimous.

The meeting adjourned 7:25 P. M.

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M.M.U.D. President

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M.M.U.D. Secretary

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